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3 **KENTUCKY OSTEOPATHIC MEDICAL ASSOCIATION**
4

5 **BYLAWS**

6 (Revised 10/1/2010)
7

8 The following are the Bylaws of the Kentucky Osteopathic Medical Association, herein referred
9 to as the "association."
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13 **Article I – Membership**
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15 Section I: The members of this association shall consist of the present members and others
16 as shall be selected in the manner described by the bylaws and classified as:
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- 18 A. Active members
19 B. Honorary members
20 C. Life members
21 D. Associate members
22 E. Student members
23 F. Resident and intern members
24 G. Out-of-State members
25 H. Retired members
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27 Section II: Membership Requirements
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- 29 A. **Active membership** shall be graduates of an American Osteopathic Association
30 Commission on Osteopathic College Accreditation (AOA COCA) accredited college or
31 university of osteopathic medicine, and licensed to practice medicine in Kentucky.
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33 B. **Honorary membership** shall be bestowed by the Board of Directors upon
34 recommendation, to anyone who has rendered outstanding service to the profession at
35 the state or national level. Honorary members may have voice but no vote in the
36 business matters of the Kentucky Osteopathic Medical Association (KOMA).
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38 C. **Life membership** shall be granted by the Board of Directors to any regular member who
39 has reached the age of 65, or who has completed 35 years of practice, and has been a
40 member in good standing in an AOA-recognized osteopathic medical association, with a
41 minimum of 10 consecutive years as a member in good standing of KOMA immediately

42 preceding the time of the award. Life members shall have the privileges and duties of
43 regular members but shall not be required to pay dues or assessments.
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45 D. **Associate membership** shall be granted by the Board of Directors to anyone who has
46 rendered associated and supportive services to KOMA or the osteopathic profession.
47 Associate members shall pay dues as established by the Board of Directors.
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49 E. **Student membership** shall be granted upon application and by specific action of the
50 Board of Directors. Students must be in good standing in an AOA COCA accredited
51 osteopathic college or university. Students shall have voice but no vote nor hold office.
52 Students shall have representation on the Board of Directors as delineated in these
53 bylaws.
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55 F. **Resident and Intern membership** shall be granted upon application and by specific
56 action of the Board of Directors. Residents and interns must have specific
57 documentation of participation in an AOA-approved or ACGME-approved postgraduate
58 training program. Residents and Interns may have voice and vote but may not hold
59 office. Resident and Interns shall have representation on the Board of Directors as
60 delineated in these bylaws
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62 G. **Out-of-State membership** shall be granted to individuals who have graduated from an
63 AOA COCA-approved college or university and who practice osteopathic medicine
64 outside of the Commonwealth of Kentucky. Out-of-State members must be an active or
65 life member in good standing in their AOA-affiliated state society. Out-of-State
66 members shall have no voice or vote, and may not hold office. Out-of-State members
67 shall receive publications of the association, and may attend the annual state
68 convention at the Regular Member fee. Out-of-State members who practice in the
69 Commonwealth of Kentucky will be considered as active members.
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71 Section III – Resignation 72

73 Any member desiring to resign his membership in this association shall present their
74 resignation in writing to the secretary. The resignation shall then be presented to the
75 Board of Directors for action. No member resignation shall be accepted until all
76 financial and other obligations to the association have been completed to the
77 satisfaction of the Board of Directors.
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Article II – Dues

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- Section I: The annual dues of this association shall be established by the Board of Directors with a two-thirds (2/3) approval of the general membership at a regularly scheduled annual business meeting.
- Section II: The annual dues shall be payable on July 1 of each calendar year.
- Section III: New members transferring into the Commonwealth of Kentucky after July 1 shall have prorated dues for that portion of the year remaining.
- Section IV: Non-payment of dues for any year shall prohibit that person from attending any business meeting of the association and shall be considered grounds for termination of membership in the association.
- Section V: The dues shall be used to meet the needs of the association and dispersed according to such rules or procedures as are adopted and approved by the membership of this association upon the recommendation of the Board of Directors.

Article III – Code of Ethics

- Section I: The Code of Ethics to be used by this association shall be the same Code of Ethics as adopted by the American Osteopathic Association.
- Section II: Any violation of the Code of Ethics of this association shall be reported to the Board of Directors of this association.
- Section III: The President of the association shall appoint a Committee on Ethics, which shall be composed of one member of the Executive Committee of the Board of Directors, one member of the Board of Directors, and three non-Board members. They shall decide on all questions of an ethical or judicial nature.
- Section IV: This committee shall investigate all charges or complaints of violation of the Constitution, Bylaws, Code of Ethics, or of grossly unprofessional conduct of any KOMA osteopathic physician member practicing in the Commonwealth of Kentucky. Any individual who is charged with violations of ethical conduct will be cited to appear personally before the Committee on Ethics and will be given a full hearing on the charges presented.

125 Section V: The Committee on Ethics will submit its report and recommendations to the
126 Board of Directors for further action. Any action of the Board of Directors or the
127 Committee on Ethics may be over-ruled by three-fourths (3/4) majority vote of
128 the membership of the association present at a regular or called meeting.
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131 **Article IV – Officers**

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134 Section I: The officers of the association shall consist of the President, President-elect,
135 Immediate Past President, Vice President, Secretary, and Treasurer. Each officer
136 shall serve for a two-year term of office. The officers will comprise the Executive
137 Committee of the association.
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139 Section II: The President shall preside at all meetings of the association and of the Board of
140 Directors and shall perform such duties as generally pertained to the office of
141 President. The President shall appoint committees as authorized by the Board of
142 Directors.
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144 Section III: The President-elect must have been a member of the association for three (3)
145 years prior to holding office and must have previously been a member of the
146 Board of Directors. President-elect shall perform those duties as assigned by the
147 President and shall assume the duties of President in the absence of the
148 President. The President-elect shall be the Program Chair of the association’s
149 annual convention.
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151 Section IV: The Vice President must have been a member of the association for three (3)
152 years prior to holding office and must have previously been a member of the
153 Board of Directors. The Vice President shall perform those duties as assigned by
154 the President and shall assume the duties of the President-elect in the absence
155 of the President-elect. The Vice president shall be the Program Vice Chair of the
156 association’s annual convention.
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158 Section V: The Secretary shall be responsible for all minutes and business communications
159 associated with the association.
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161 Section VI: The Treasurer shall be responsible for the financial matters of the association.
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165 **Article V – Director**

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167 Section I: There shall be three (3) Directors who will participate as a part of the Board of
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Section II: Each Director shall be an active or life member who is elected by the general membership at the annual business meeting of the association. Each Director shall serve for a term of three (3) years.

Section III: The Directors shall act as a representative voice of all osteopathic physicians in the Commonwealth of Kentucky.

Article VI – Delegates and Alternate Delegates to the AOA House of Delegates

Section I: Delegates and alternate delegates to the House of Delegates of the AOA shall be elected to serve a one-year term. Delegates and alternate delegates shall be elected by the membership at the annual business meeting of the association one year prior to the House of Delegates.

Section II: The delegate elected must have served previously as a delegate or alternate delegate to the House of Delegates of the AOA. The delegate is expected to attend all functions related to the House of Delegates.

Section III: The alternate delegate shall serve as delegate in the event that the elected delegate is unable to perform the duties of delegate at the House of Delegates.

Section IV: Should an elected delegate or alternate delegate be unable to attend the functions related to the House of Delegates, a vote by $\frac{3}{4}$ of the Board of Directors will elect a replacement who would be able to fulfill the representation requirements of the association.

Section V: The association shall cover expenses of the delegates and two alternates to the House of Delegates. Expenses, documented by appropriate receipts, covered by the association shall include all related travel expenses, hotel expenses and a daily per diem, decided by the Board of Directors, which will cover food and incidentals.

Section VI: All delegates and alternate delegates must be members in good standing with the AOA and with the association.

Article VII – Elections

212 Section I: Election of KOMA officers, KOMA Directors, and Delegates and Alternate
213 Delegates to the AOA House of Delegates shall occur at the annual business
214 meeting of the Annual Scientific Seminar and Business Meeting.
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216 Section II: Election to office shall be at a majority vote of the active and life membership
217 present at the annual business meeting.
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219 Section III: Notification of the elections shall be no later than 30 days prior to the scheduled
220 event.
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224 **Article VIII – Executive Director**
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226 Section I: An Executive Director shall be employed by the association on a part-time or full-
227 time basis as needed.
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229 Section II: The Executive Director shall serve under the direct supervision of the President
230 and the Board of Directors and shall perform such duties usual to the position
231 and as outlined in an approved contract.
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235 **Article IX – Board of Directors**
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237 Section I: The Board of Directors of the association shall consist of the President,
238 President-elect, Vice President, Secretary, Treasurer, Immediate Past President,
239 three (3) Director Members, and one resident/intern Representative from a
240 postdoctoral training program within the Commonwealth of Kentucky.
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242 Section II: Ex officio members of the Board of Directors shall include the osteopathic
243 representatives to the Kentucky Board of Medical Licensure, the dean of Pikeville
244 College School of Osteopathic Medicine, president(s) of any Kentucky divisional
245 societies affiliated with the AOA, delegates and alternate delegates to the House
246 of Delegates of the AOA, and student representatives from the Pikeville College
247 School of Osteopathic Medicine.
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249 Section III: A quorum for business of the Board of Directors shall be one half of the voting
250 members of Board of Directors.
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254 **Article X– Duties of the Board of Directors**
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256 Section I: The Board of Directors shall authorize and supervise all expenditures of this
257 association.

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259 Section II: The Board of Directors shall serve as the Nominating Committee of the
260 association, preparing a slate of elected positions to present to the general
261 membership for approval at the annual business meeting. A three-fourths (3/4)
262 approval vote of the Board of Directors shall be necessary to approve the slate to
263 be presented to the general membership at the annual business meeting.

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265 Section III: The Board of Directors shall exercise general supervision over the affairs and
266 business of the association and shall meet at such time and place as their duties
267 require.

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269 Section IV: The Board of Directors may assist in maintaining the legal rights and privileges of
270 the members when expedient, and when such action may lead to the general
271 good of the profession.

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273 Section V: In the event of a vacancy on the Board of Directors, an eligible member of the
274 association shall be selected by the Board of Directors within thirty(30) days to
275 fill the unexpired term.

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Article XI – Annual Meeting

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281 Section I: For the purpose of business activity, a quorum for the annual meeting of this
282 association shall consist of those members present at the Annual Business
283 Meeting.

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285 Section II: The annual meeting of the association shall be in conjunction with the annual
286 scientific seminar. Notification of the scientific seminar and business meeting
287 shall occur no less than 30 days prior to the scheduled event.

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Article XII – Rules of Order

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293 Section I: The meetings of this associated shall be governed by the most recent revision of
294 Robert’s Rules of Order, except in such instances as are specifically provided for
295 in the Constitution and Bylaws of this association.

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Article XIII – Assets

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Section I: The Board of Directors shall have complete control of the management of all assets of this association.

Section II: The Board of Directors shall have the power to accept gifts of money, property, or any other items of value on behalf of this association and shall be empowered to invest funds or property thus received or the proceeds of any property thus received, as in the honest exercise of their judgment they determine to be safe and proper investments.

Article XIV – Amendments

Section I: Bylaws of this association may be amended by a quorum vote of the full voting members of the association. A quorum will be considered those individuals who chose to participate in the voting process. Voting may take place by any legal means, including but not limited to, at the Annual Membership and Business Meeting, by mail or electronic ballot. Notification of bylaws amendments must be filed with the Secretary sixty (60) days prior to the voting deadline, and distributed to all full members, a minimum of thirty (30) days prior to the voting deadline by email and regular US mail.

Section II: In interpreting these bylaws, whenever the context so requires, (a) singular shall include the plural and the plural shall include the singular, and (b) any gender shall include all genders.